

# ENGLISH FOR MANUFACTURING

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A complete guide to the top  
50 words spoken in the  
manufacturing industry



EVERYWHERE  
ENGLISH

# INTRODUCTION

Welcome to Everywhere English's guide to the Top 50 English Words for Manufacturing! If you're working in the world of manufacturing and want to boost your English skills, you're in the right place.

In this guide, we've handpicked essential words that will help you navigate the manufacturing floor with confidence. No jargon, just simple English to make learning enjoyable and practical for you.



You'll learn what it means and how to use it in a sentence.

Let's dive in and increase your communication skills that you'll use everyday! First, see our sample below:

## New Word

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This is the definition of the word above.

*"Here is a sample sentence and an example of how you can use the new word."*

# Machine

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A tool or device that helps in doing work.

*"My team uses the egg wash machine to apply a golden finish to the pie crusts."*

# Operator

---

A person who works with and controls a machine.

*"Sarah is the machine operator; she makes sure it works correctly."*

# Fire assembly point

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A designated and predetermined location where individuals gather in the event of a fire evacuation

*"During a fire drill, employees should quickly and calmly proceed to the fire assembly point outside the building to ensure everyone's safety."*

# Inspection

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Checking something carefully to make sure it's correct or safe.

*"Before shipping, we do an inspection to check for any mistakes."*

# Safety

---

Being free from harm or danger.

*"I always put on my gloves, apron and safety boots every morning."*

# Equipment

---

Tools and machines needed for a particular job or activity.

*"In post-bake we have to use equipment like cooling racks, because freshly baked pies are extremely hot."*

# Tools

---

Instruments used for doing work or a task.

*"Some of the tools we use in pre-bake are: mixing bowls, knives, and cutting boards."*

# Process

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A series of actions or steps to achieve a specific result.

*"The process of making pies begins with mixing the ingredients."*

# Health and Safety

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Keeping people safe and well at work or in other environments by preventing accidents & illnesses.

*"I don't want to have an accident at work! I need to look at the Health and Safety signs."*

# Warehouse

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A building where materials or goods may be stored before their distribution for sale.

*"That order that came yesterday is in the warehouse."*

# Production

---

Making or creating goods or products.

*"Your team is responsible for the production of jelly."*

# Quality

---

How good or bad something is, often related to products meeting standards.

*"Check the quality of all pies before sending them out."*

# Efficiency

---

Doing something well with minimal waste of time or resources.

*"Can you work with efficiency today? We need to finish early so that we can make the dinner!"*

# Maintenance

---

Keeping machines and equipment in good working condition.

*"This oven isn't working well today. I think it needs a maintenance check."*

# Manual Handling

---

Moving or carrying objects using physical effort and bodily strength in a workplace setting.

*"At work, manual handling includes lifting, pushing, or carrying objects using your hands and body strength, like moving boxes or equipment."*

# Alert

---

A signal or warning about a situation

*"If you hear the fire alarm, stay calm and follow the evacuation alert to leave the building safely."*

# Instructions

---

Step-by-step guidance on how to do something.

*"Can you use the CIC (Cleaning Instruction Card) to clean the freezer room?"*

# Training

---

Learning how to do a job or task through instruction.

*"New employees receive training to learn their job."*

# Supervisor

---

A person who oversees and directs the work of others.

*"If you have a question about the task, talk to your supervisor for help."*

# Shift

---

A specific period of time during which someone works.

*"I work the morning shift from 8 am to 4 pm."*

# PPE

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Personal Protective Equipment are items like helmets or gloves worn for safety.

*"I need to get some new PPE. My gloves and hairnet are old."*

# Team

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A group of people working together towards a common goal.

*"Our team works together to achieve our goals."*

# Communication

---

Sharing information or ideas with others.

*"Good communication is important in the workplace."*

# Hazard

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Something that could be dangerous or cause harm.

*"Be careful and report any hazards to your team leader."*

# Checklist

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A list of items to be checked or accomplished.

*"Have you checked the checklist to make sure you haven't forgotten anything?"*

# Protocol

---

A set of rules or procedures to follow.

*"Follow the safety protocol to prevent accidents."*

# Task

---

A piece of work to be done.

*"If you have finished all your tasks today, you can go home early!"*

# Material

---

The substance used to make things.

*"We need more material to continue production."*

# Batch

---

A quantity of something produced at one time.

*"We produced four batches of sausage rolls yesterday."*

# Component

---

A part or element of a larger whole item.

*"Each component is a part of the final product."*

# Calibration / to calibrate

---

Adjusting equipment (noun) / to ensure accuracy (verb).

*"Calibration ensures the machine is accurate." or "Did you calibrate the egg wash machine yesterday?"*

# Defect

---

A fault or imperfection in something.

*"Check for any defects before sending out the meat pies."*

# Troubleshooting

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Identifying and fixing problems.

*"If the machine stops, try troubleshooting to fix it."*

# Set-up / to set up

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Equipment for use (noun) / Preparing machines (verb).

*"Before starting, you need to set up the equipment."*

# Operator's manual

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A guide explaining how to use a machine.

*"Read the operator's manual to understand the machine."*

# Downtime

---

Time when machines or equipment are not working.

*"We experienced downtime due to a machine issue."*

# Feedback

---

Information about how well or how poorly something is performing.

*"I asked my supervisor for some feedback on my performance this year."*

# Overtime

---

Extra hours worked beyond regular working hours.

*"I worked overtime to finish the urgent order."*

# Break

---

A short rest or pause during work.

*"Take a break to rest and have a snack."*

# Shift change

---

The transition from one group of workers to another.

*"The evening shift change happens at 4 pm."*

# Collaboration

---

Working together with others.

*"Collaboration helps us complete tasks faster."*

# Workplace

---

The location where work is done.

*"Keep your workplace clean and organized."*

# Report

---

A document providing details about something.

*"If you have an accident, you need to submit a report by the end of the day."*

# Emergency

---

A sudden, serious, and often dangerous situation.

*"Quick! Can you press the emergency button and stop the machine?"*

# Productivity

---

The measure of how much work is done in a specific time.

*"High productivity means we are working well."*

# Continuous improvement

---

The ongoing effort to enhance processes or products.

*"We focus on continuous improvement to do better each day."*

# Illness

---

A state of poor health

*"I had a bad illness last week. I was very ill! I had a headache and fever."*

# Procedure

---

A set way of doing something.

*"If you don't know how to use the machine, then follow the SOP (Standard Operating Procedure). It will help you understand!"*

# Width

---

The measurement of how wide something is.

*"Factory floor workers use a tape measure to check the length and width of materials, making sure everything is just right for production"*

# Length

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The measurement of how long something is from one end to the other.

*"The length of this room is 30 meters. It is a big area!"*

# Measurement Examples

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Metric System: Kilometres, Metres, Centimetres, Millimetres

*Used around the world*

Imperial System: Mile, Yard, Foot, Inch

*Used in the USA, Myanmar, and Liberia*

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Congratulations on completing Everywhere English's guide to the Top 50 English Words for Manufacturing! We hope this resource has equipped you with the language tools you need to excel in your manufacturing journey. Remember, effective communication is key, and mastering these words will undoubtedly enhance your skills on the factory floor. Stay curious, keep practicing, and may your newfound English proficiency open doors to even greater success in the dynamic world of manufacturing. Best of luck!

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A big thank you to our content creators,  
design department, and marketing team.  
Without our fabulous team, we would not be  
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